# Tag Quality Rating Study Procedure

## For Researchers

1. An informed consent form is emailed to participants as an attachment.
2. Upon receiving his/her signed informed consent form by FAX/scanned PDF/images/mail, a link to the first task form is sent to the participant by email.
3. Upon receiving the result of the first task, a link for the second task form is sent to the participant by email.
4. Whenever a participant completes a task form, a $20 Amazon gift card is sent to her/him by email. For two completed tasks, they receive a total of $40.

## For Participants

1. Print and sign the informed consent form. Then, send the signed consent form to the researcher by FAX/scanned PDF/images/mail (select one).
2. Click a link to open the first task form provided by the researcher.
3. Type in your participant number.
4. Open a document link and read the document to understand the main theme/topics.
5. Rate each tag associated with the document by choosing from a Likert-scale (-2: Strongly Disagree, -1: Disagree, 0: Neutral, 1: Agree, 2: Strongly Agree).
6. Repeat steps 4 and 5 to complete the task for all 30 documents.
7. You may answer an optional question at the bottom of the task form.
8. Submit the form by clicking the ‘submit’ button at the bottom of the form.
9. Click a link in an email from the researcher to open the second task form.
10. Repeat steps 3 to 8 for the second task form.